

DACC NCA-HLC Self Study
Criterion Two: Preparing for the Future
Committee Meeting Minutes
Date: June 11, 2007
Location: Laura Lee, Lincoln Hall

Criterion Statement: “The organization’s allocation of resources and its processes for evaluation and planning demonstrate its capacity to fulfill its mission, improve the quality of its education, and respond to future challenges and opportunities.”

Present: Mike Cunningham, Kristen Dallavis, Jonathan Jett, Suzie Hobick, Debbie Knight, Susie Landers, Sarah Robison, Janet Redenbaugh, Janet Westberg

Guests: Dr Alice Marie Jacobs and Randy Fletcher

- **Key Definitions and Concepts**

- Mission: “Danville Area Community College is committed to being a recognized leader in providing quality, innovative and adaptive programs and services which meet the life-long academic, cultural and work force needs of our diverse community.”
- Criterion Two Preparing for the Future: “The organization’s allocation of resources and its **process for evaluation and planning** demonstrate its capacity to fulfill its mission, improve the quality of its education, and respond to future challenges and opportunities.”

- **Key Questions**

- What are we doing now?
- What do all these things we are doing now indicate about preparing for the future?

- **Survey items**

The items from Criterion Two for the campus employee survey have been forwarded to Randy Fletcher. He noted that in addition to the campus survey, focus groups will be held with external stakeholders (Vermilion Advantage, the Foundation, Advisory Committees, etc.) to gather input on the College’s present and future.

- **Report on Strategic Plan – Kristen Dallavis**

Ms. Dallavis provided a handout with key definitions, stressing the difference between strategic planning and the strategic plan. She reiterated the importance of all stakeholders becoming involved with the development of the plan. She noted that the format for the 2008 – 2011 plan will be topical and condensed in comparison to the present plan. A sample of the new format was shown.

Randy noted that a number of the items on the current 2006 – 2008 Strategic Plan have been expanded upon each year. The format was built around the CQI structure with the pledges taken from “The Promise of Illinois”, the state’s Strategic Plan

An open Discussion followed.

The new plan 2008-2011 will have a different format. It will be a condensed version of the present plan with areas prioritized. Additional feedback from the college at large will be gathered, with an employee workday scheduled on October 5, 2007. Feedback from external sources will also be sought. The exact format is yet to be determined, but the plan will be data driven. It was expressed that when the plan is in place, the activities as outlined must be monitored. The Criterion II Committee will provide data as appropriate to the participants in the Strategic Planning process on October 5. It was also noted that in the Annual Report to the Board, the College’s accomplishments in meeting the goals set by the strategic plan, the assessment process and core indicators of institutional effectiveness are discussed.

- **Core Components**

The members broke-up into the groups assigned during the last meeting to discuss the Core Components and the data sources appropriate for each. Ms. Redenbaugh will send a completed outline to each member for input.

- **References**

www.dacc.edu/selfstudy

www.ncahigherlearningcommission.org

- **Focus for July Meeting**

Institutional Effectiveness and Core Indicators

- **Next Meeting: Date/Time/Location**

Monday, July 2, 2007, 1:00 pm / Laura Lee