

DACC NCA-HLC Self Study
Criterion Two: Preparing for the Future
Committee Meeting Minutes
Date: July 3, 2007
Location: Laura Lee, Lincoln Hall

Criterion Statement: “The organization’s allocation of resources and its processes for evaluation and planning demonstrate its capacity to fulfill its mission, improve the quality of its education, and respond to future challenges and opportunities.”

Present: Kristen Dallavis, Suzie Hobick, Debbie Knight, Susie Landers, Sarah Robison, Janet Redenbaugh, Janet Westberg

Guests: Dr Alice Marie Jacobs and Randy Fletcher

- **Key Definitions and Concepts**

- Mission: “Danville Area Community College is committed to being a recognized leader in providing quality, innovative and adaptive programs and services which meet the life-long academic, cultural and work force needs of our diverse community.”

- **Key Questions**

- What are we doing now?
- What do all these things we are doing now indicate about preparing for the future?

- **Report on Institutional Effectiveness and Core Indicators – Randy Fletcher**

Randy reported on the Institutional Effectiveness Plan, outlining the history behind its inception. The formal plan, adopted in 2004, provides an integrated means of reporting, analyzing, and using data. It incorporates major institutional processes of the College – Assessment, Strategic Planning, and the Core Indicators of Effectiveness which are part of the state Performance Report. Randy reviewed briefly the Mission Categories/Core Indicators that were reported upon in FY 2006: Student Success, Transfer Education, General Education, Developmental Education, Workforce Development, Student Support, and Community Education.

- **Discussion and Distribution of detailed outline for Criterion Two Core Components**

A copy of the completed outline for Criterion Two Core Components was distributed. During discussion of this outline, it was determined that the following additional resources would be helpful; contact persons are included:

Institutional Committee Structure – Joni Cundiff

Funding Audit – Debbie Knight

Foundation's Fund Drive (Feasibility Study and Case for Support) – Sarah Robison

Assessment Plans and Reports – Nancy Boesdorfer

The committee discussed how we plan to progress. Our next four meetings will focus on a different Core Component each month. The group will provide more detailed input to substantiate each component. When the writing of Criterion Two begins during Spring 2008, we will divide into smaller groups to facilitate the process. The preliminary schedule is as follows:

- Core Components 2a – August 15, 11:30 – 12:30 (Inservice Day)
- Core Component 2b – September, TBA
- Core Component 2c – October, TBA
- Core Component 2d – November, TBA

- **References**

www.dacc.edu/selfstudy

www.ncahigherlearningcommission.org

- **Next Meeting: Date/Time/Location**

Monday, August 15 2007, 11:30 – 12:30 Location to be announced