

**DACC NCA-HLC Self Study
Criterion II: Preparing for the Future
Committee Meeting Minutes**

Date: January 10, 2007

Location: Room 306 Vermilion Hall

Key Definitions and Concepts

Criterion Statement: "The organization's allocation of resources and its processes for evaluation and planning demonstrate its capacity to fulfill its mission, improve the quality of its education, and respond to future challenges and opportunities."

Present: Viv Dudley, Suzie Hobick, Debbie Knight, Susie Landers, Sarah Robison, Janet Redenbaugh, Janet Westberg

Minutes of Dec. 4, 2006 meeting: The minutes from the Dec. 4 meeting were approved.

Ms. Redenbaugh provided updated Human Resource statistics through December, 2006. This report supplemented data provided in December, dated September, 2005.

It was stressed that the October Criterion Two meeting was an excellent meeting, providing an opportunity for brain-storming regarding resources applicable to our topic of "Preparing for the Future". As a result of this meeting, Suzie Hobick has gathered past in-service agendas, and the Technology Plan we are presently using. Debbie Knight consulted with Mike Cunningham regarding the Master. Both plans are in the process of being revised. We will examine these documents at another time.

At the next two meetings, the team has decided to focus on demographics. It was noted that we need to address local, state, national and global trends and how these trends will affect our institution. Sarah Robison will bring information to the February meeting regarding data sources for this information. Viv Dudley will address global trends. The committee in general is requested to search for other creditable sites on this topic.

The team agreed that we will continue meeting the first Monday of each month from 1:00pm to 2:00pm.

Meeting Time: 1:00pm

Future Meeting Dates:

February 5, 2007

March 5, 2007

April 16, 2007 (To be discussed)

May 7, 2007

Meeting adjourned: 12:15

References

www.dacc.edu/selfstudy

www.ncahigherlearningcommision.org