

DACC NCA-HLC Self Study
Criterion Two: Preparing for the Future
Committee Meeting Minutes
Date: February 5, 2007
Location: Laura Lee, Lincoln Hall

Criterion Statement: “The organization’s allocation of resources and its processes for evaluation and planning demonstrate its capacity to fulfill its mission, improve the quality of its education, and respond to future challenges and opportunities.”

Present: Mike Cunningham, Jonathan Jett, Debbie Knight, Susie Landers, Sarah Robison, Janet Redenbaugh

Guests/Resource Persons: Dr. Jacobs

Agenda/Objectives:

- Distribution of writing sample from Rich Mountain Community College HLC report Criterion Two
- Discussion of Demographics, Trends, and Environmental Scanning

Discussion Summary:

Each team member received a copy of the section addressing Criterion Two in Rich Mountain Community College’s HLC accreditation report. Dr. Robert Appleson, who has been assigned by HLC as DACC’s mentor, recommended we use this document as a resource in developing our own report. On scanning the document, the committee felt this would serve as a good reference.

Debbie Knight brought a copy of Paradise Valley Community College’s accreditation report addressing Criterion Two. This will be added to our committee’s resource materials. She also distributed copies of DACC’s financials, giving the committee a historical perspective. This more detailed information was requested as a result of our November meeting with Gail Morrison.

Sarah Robison distributed websites which she uses to gather demographics for grant writing. These include the U.S. Census

Bureau, the State of Illinois Business Portal, U.S. Census (County & City Data Book) and Podunk. A discussion followed regarding the type of information our committee needs. It was decided that the committee should find data to determine the following:

- Who we now serve and expect to serve in the future (demographics): Sarah, Mike, Janet
- Economic/business trends that affect what DACC offers now and may need to offer in the future: Jonathan, Debbie, Susie

Local, state, and national demographics and trends will be investigated. Subteams based on the two designated categories will be meeting at 1:00 on March 5th in Laura Lee to discuss and compile their findings. A progress report will be given to the whole team at 1:30. We will also hear a report from Viv Dudley regarding global and national economic/business trends.

Other sources of information were discussed: 21st Century Workforce: Vermilion County Illinois (Executive Summary), State tracking tools available to Jonathan Jett, Vermilion Advantage.

The Foundation was also mentioned as evidence of DACC positioning itself for the future by providing increasing scholarship opportunities with scholarships specifically targeting minorities and ESL students, raising \$62,500 for new initiatives, and setting up faculty endowed chairs to help attract and keep new faculty.

Action Steps and Activities:

Choose a subteam if you have not volunteered - Demographics or Economic/business trends. Research the topic, getting local, state and national perspectives. Bring your findings to share with your subteam at our next meeting.

Meeting Adjourned: 2:00 pm

Next Meeting: Monday, March 5, 2007, Laura Lee