

**DACC NCA-HLC Self Study**  
**Criterion Two: Preparing for the Future**  
**Committee Meeting Minutes**  
**Date: December 10, 2007**  
**Location: Laura Lee Room**

***Criterion Statement: “The organization’s allocation of resources and its processes for evaluation and planning demonstrate its capacity to fulfill its mission, improve the quality of its education, and respond to future challenges and opportunities.”***

**Present:** Mike Cunningham, Suzie Hobick, Jonathan Jett, Debbie Knight, Susie Landers, Dianne Manganaro, Janet Redenbaugh, Janet Westberg

- **Key Definitions and Concepts**

- Mission: “Danville Area Community College is committed to being a recognized leader in providing quality, innovative and adaptive programs and services which meet the life-long academic, cultural and work force needs of our diverse community.”
- Criterion Two Preparing for the Future: “The organization’s allocation of resources and its **process for evaluation and planning** demonstrate its capacity to fulfill its mission, improve the quality of its education, and respond to future challenges and opportunities.”

- **Key Questions**

- What are we doing now?
- What do all things we are doing now indicate about preparing for the future?

- **Criterion Two – Core Component 2a**

Janet Redenbaugh and sub-team members presented their final draft of Core Component 2a.

- **Criterion Two – Core Components 2b**

Sub-team members consisting of Susie Landers and Janet Westberg have been meeting and have sent their rough outline draft to Janet Redenbaugh. It was noted that two of the sub-headings related to Human Resources could not be

completed due to lack of a current report for 2007. An up-to-date report will be requested since the sub-team is now working under a time restriction.

- **Criterion Two – Core Components 2c**

The sub-committee consisting of Viv Dudley, Jonathan Jett, and Debbie Knight has been working closely with Mr. Fletcher. The sub-committee will send the draft to Mrs. Redenbaugh on completion. The report will reflect the fact that everyone has become involved in the assessment process.

- **Criterion Two – Core Components 2d**

No report was available from Kristen Dallavis and Suzie Hobick on Core Component 2d.

- **January In-Service Meeting**

The Higher Learning Commission self-study teams will be meeting during in-service; our team will be determining the strengths and challenges related to Criterion Two.

- Janet Redenbaugh asked that all final drafts be sent to her by January 25<sup>th</sup> so that conclusions, strengths, and weaknesses can be completed before the final report is submitted on February 1<sup>st</sup>.

The meeting was adjourned at 1:30 pm

- **References**

[www.dacc.edu/selfstudy](http://www.dacc.edu/selfstudy)

[www.ncahigherlearningcommission.org](http://www.ncahigherlearningcommission.org)

- **Next Meeting: Date/Time/Location**

January Staff Faculty In-Service Meeting