

SMALL BUSINESS DEVELOPMENT CENTER

The Illinois Small Business Development Center (SBDC) at Danville Area Community College is part of a statewide network of small business resource providers sponsored in part through state (Illinois Department of Commerce and Economic Opportunity) and federal (U.S. Small Business Administration) grants.

Training, counseling and consulting services are offered to Illinois businesses at little to no cost. Our clients range from start-up through existing businesses that seek ways to improve, develop or finance their organizations.

Drawing on in-house expertise, government and academic resources, and the commitment of many business service providers in the private sector, the SBDC is the preferred source for small business support in the state.

Starting Your Own Business

Know more about owning a business. Topics include requirements, myths, business plan outline, funding, registrations, and more.

Tuesday, January 11	11:30A-1:00P	\$10
Tuesday, April 5	11:30A-1:00P	\$10

Hiring Your First Employee

Know when the right time is to hire, scope your need, understand laws, payroll, and the right people.

Thursday, February 17	11:30A-1:00P	\$10
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BMGT100 Basics of Business Set-Up

Judge the viability of a business proposal and/or idea for a business. Through an overview of significant issues to be examined before business startup, students will begin to equip themselves with necessary skills for entrepreneurial success. 2 credit-hour course
Tues. & Thurs., Feb. 22-Apr. 21 6:00P-8:00P

Government Contracting

Learn the special requirements that government agencies establish for the bidding process.

Thursday, March 10
11:30A-1:00P
FREE

Green Your Business

Learn fiscally sound Green business practices.

Thursday, April 21
11:30A-1:00P
\$10

Basic QuickBooks

Learn to load your company's information, the correct first steps, and organization.

Wednesday, May 4	7:30A-9:30A	\$25
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Intermediate QuickBooks

Learn to reconcile bank statements, track inventory, and work through common issues.

Thursday, June 16	7:30A-9:30A	\$25
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Starting Your Own Business

Know more about owning a business. Topics include requirements, myths, business plan outline, funding, registrations, and more.

Tuesday, June 28	11:30A-1:00P	\$10
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Advanced QuickBooks

Learn to set up payroll, calculate payroll, prepare payroll tax forms, and W-2 preparation.

Wednesday, July 20	7:30A-9:30A	\$25
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Call the SBDC today to schedule an appointment, to enquire about services or to register for a workshop.

All workshops are held at the SBDC offices located at the Village Mall in Danville



**Danville Area
Community College**



CORP. & COMM. ED.

**For more information contact the
Small Business Development Center at the DACC Village Mall Location, 2917 N. Vermilion,
Danville or call Mike O'Brien, Director at (217) 442-7232 or sbdc@dacc.edu**