

# DACC Library Catalog

## Create a User ID and Password

You can search the catalog without it. But **you will need a user ID and password** to place requests, renew materials online, or set up favorites. The library recommends setting up your user ID and password **matching them to your DACC/Blackboard user ID**. You need a library barcode to set up your ID and password. The **library barcode is NOT the same as your student ID number**.

The screenshot shows the 'User Account' registration page. It is divided into two main sections: 'Basic Information' and 'Library Catalog Profile'. The 'Basic Information' section includes fields for First Name, Last Name, Email Address, Desired Username, Password, and Password Again. The 'Library Catalog Profile' section includes fields for Borrower ID (Barcode Number), Last Name on Library Account, and a dropdown menu for 'I-Share Library with Which You Are Affiliated'. Callouts provide instructions: 'Try to match your DACC user ID' points to the Username field; 'Type in your library barcode' points to the Borrower ID field; 'Select DACC from the list' points to the library dropdown menu. At the bottom, there is a 'Submit' button and links for 'Login FAQ' and 'Instructions for ILLINET libraries'.

The screenshot shows the search interface. It features a sidebar with links for 'Find Articles', 'Search e-Books & Online Resources', 'Research Help & Noodletools', and 'Find a Book'. The main area contains two search boxes: 'Search DACC Online Catalog' and 'Search all I-Share libraries'. Callouts indicate 'Type in keywords' pointing to the search boxes and 'Or click here' pointing to the 'Find a Book' link.

## Getting Started

From the Library's home page <http://www.dacc.edu/library>, **search the online catalog using the top box in the sidebar**. (The second box let's you search the entire system of libraries.) You can also click on the link labeled **Find a Book**. Then click on **online catalog**.

## Running a Search

The search box on the main page runs keyword searches.

Once in the catalog, you can be more specific in your search. You can select whether you want to search using:

- Keywords
- Author words
- Title words
- Subject words
- ISBN or ISSN numbers

**TIP:** The more words you include in your search, the fewer results you will get, so **start with the simplest term** you can and add terms if needed.

Search Results provide a lot of the information about items.

- Title
- Author
- Location
- Availability
- Format

**Clicking on the title will show you more detailed information.**

**Narrow your search by using the Facets in the sidebar on the left** of the screen.

**At the top you can see what Facets are in use. Change them by clicking on any facet in the lists:** Library, Format, Author, Topic, Subject Area, Language, Region, Era or Title. Only five will display at first, but clicking on More will reveal the entire list.

### Getting Items from Other Libraries

Change the dropbox at the top of the screen from "DACC Catalog Only" to "All I-Share Libraries" to search all 76 system libraries.

**Facets Now Applied**  
Library: "Danville Area Community College" [show all Libraries]

**Narrow Your Search** (Facets currently being used)

**Library**  
Danville Area Community College (117)

**Format**  
Book (108)  
Film / Video (8)  
Music Recording (1)

**Author**  
Gans, Carl (2)  
Gardner, Howard (2)  
Romer, Alfred Sherwood (2)  
Alcamo, I. Edward (1)  
Arey, Leslie (1)  
more...

**Topic**  
Human anatomy (21)  
Anatomy (18)  
History (9)  
Anatomy, Comparative (7)  
Atlases (7)  
more...

Callouts:  
- "Facets currently being used" points to the facet list.  
- "Clicking here narrows results to this topic" points to the 'Human anatomy' facet.  
- "Expand the list" points to the 'more...' link under the 'Topic' section.

Search box: walker evans | Keyword | All I-Share Libraries | Find

Advanced Search | Classic Search | Course Reserves | Search

Search I-Share the same way as the DACC catalog. The results list differs in that **location information can only be seen by clicking on a title**. Only then will you be able to see what libraries have an item. The full information about whether or not it is available will only be displayed for one location at a time.

More Details | **Location** | Comments | Reviews

**Library:** University of Illinois at Chicago  
**Location:** Daley Library - Book Stacks  
**Call Number:** TR820.5 .E89 1993  
[Text me this call number](#)  
**Status:** Available  
[Request this item](#)

**Click on Request this item to get the item sent to you at DACC.** The library will contact you when the item arrives.

**Check on the status of your requests and renew materials online by logging in to your account.**