

# Choices & Voices



Team DACC: *WHERE YOU HAVE A CHOICE...BY USING YOUR VOICE!*

ContinuousQuality Improvement

Volume 6, No. 5

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March 2009

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## Mission Statement

Danville Area Community College is committed to providing quality, innovative and accessible learning experiences which meet the life-long academic, cultural and economic needs of our diverse communities and the world we share.

## February 2009 Continuous Quality Improvement Report

It has been an exciting winter full of CQI and other activities that impact DACC employees & students such as: the NCA Self-Study, the Datatel conversion, 8<sup>th</sup> Grade visits, Sophomore Tours, Careers, Candlelight, & College Dinners, and Student Services Student Events.

A handwritten signature in cursive, appearing to read 'Pat', is centered below the text.

## CQI Team Reports

### ACADEMIC AFFAIRS:

- ♦ Approved the Wind Tech Certificate & Associate Degree Programs
- ♦ Studied Web platforms to replace WebCT for Internet classes
- ♦ Planned as a FAST Team, Spring Opening Session Faculty In-service

### EMPLOYEE DEVELOPMENT TEAM:

- ♦ Provided Health Fair during January In-Service
- ♦ Created & continues to provide *Jaguar Paws for Praise Cards*
- ♦ Provides monthly Health Tips & Top Health Newsletter
- ♦ Implemented DACC PAC Activity Group

### CAMPUS DEVELOPMENT SUB TEAM:

- ♦ Hosted Thanksgiving Potluck, Employee Holiday Party, & Children's Holiday Party
- ♦ Raised funds for above events plus the Child Development Center, Classified Staff Operation Santa, YMCA Women's Homeless Shelter
- ♦ Held a **Lunch Time** Wii Bowling Tournament for employees

### HUMAN, FINANCIAL & PHYSICAL RESOURCES:

- ♦ Working on being a 'greener' institution
- ♦ Completed 2 PIF's (Notice of class cancelation & DACC Student Event Bulletin Boards)
- ♦ Recruiting new members

### INSTITUTIONAL PLANNING & COMMUNITY RELATIONS:

- ♦ Planned Founder's Day Events
- ♦ Assisting with NCA Self-Study
- ♦ Serving as the DACC Web Design Committee

### STUDENT SUPPORT & DEVELOPMENT:

- ♦ Held Halloween Chili Cook-off & Costume Contest
- ♦ Planning an Alcohol Awareness Event for Sp 09
- ♦ Planning 09 Fall Fling & also an On-line Book club

### TECHNOLOGY RESOURCES & SERVICES:

- ♦ Up-graded 160 computers
- ♦ Purchased four new smart boards for Sp 09
- ♦ Holding on-line orientation sessions for first time on-line course takers
- ♦ Approved Blackboard as the platform for on-line classes

## Training Offered with CQI Funds

**Faculty Winter In-Service:** During Opening Session, workshops on Pod Casting and Problem-Based Learning were offered to all Full-time Faculty Members on Thursday, January 8<sup>th</sup>. Below is the evaluation tally sheet:

Topic	Strongly Disagree	Disagree	Agree	Strongly Agree
1. The <b>Pod Casting with Jeff Newell</b> was of value to me	1	0	10	19
2. The <b>Active, Problem-Based Learning with Debbie Gillman</b> provided interesting & informative information	2	0	8	4
3. The <b>Active, Problem-Based Learning with Linda Cossolino &amp; Dr. Robert Hote</b> provided interesting & informative information	1	5	10	9

Workshop comments were favorable; these suggestions were given for Fall 09

- ♦ Send out handouts before the In-Service so that people can be prepared
- ♦ Share DACC initiatives in Division meetings, rather than in large Theatre setting
- ♦ Share DACC funding, students' goals, and more about DACC in general during Opening Session which contradicts the above suggestion

### Faculty & Staff Microsoft Training:

During Fall 2008, Microsoft Office Programs (Word, Excel, & Access) were offered with CQ funding through Corporate & Community Education.

## Staff Participation on CQI Teams

CQI Teams	Support Staff	Faculty	Admin.	Total
Academic Affairs	2	10	11	23
Employee Development	7	3	6	16
Campus Community	9	2	4	15
Human, Financial & Physical Resources	4	6	7	17
Institutional Planning & Community Relations	1	0	2	3
Student Support & Dev.	4	1	2	7
Diversity SubTeam	4	3	5	12
Technology Resources & Services	4	3	5	12

*(Many employees serve on more than one CQI team)*

## Future Plans

CQI New Employee Training – Spring 2009 & Fall 2009

Additional Microsoft Word, Access, & Excel workshops are planned for the Spring Semester

FAST Team to plan Support Staff Workshop during 2009-210 school year

## DACC Employees who have stepped up to 'run' these Teams

### ACADEMIC AFFAIRS

Facilitators: Stacy Ehmen & Alan Thompson  
QC Reps: Bruce Rape & Janet Redenbaugh

### EMPLOYEE DEVELOPMENT:

Facilitator: Shelby May  
QC Rep: Lou Free

### CAMPUS COMMUNITY:

Facilitator: Lori Jones & Chris Martin  
QC Rep: Megan Collins

### HUMAN, FINANCIAL & PHYSICAL RESOURCE:

Facilitators: Debbie Knight & Sue Mosiman  
QC Reps: Mike Cunningham & Becky Schlecht

### INSTITUTIONAL PLANNING & COMMUNITY RELATIONS:

Facilitator & QC Rep: Lara Conklin

### STUDENT DIVERSITY:

Facilitator: Carla Boyd  
QC Rep: Janet Westberg

### TECHNOLOGY RESOURCES & SERVICES:

Facilitator: Ryan Wyckoff  
QC Reps: Maggie Hoover & Marilyn Shepherd

**CQI COORDINATOR:** Pat Shedlock  
**CQI SECRETARY:** Chris Cornell