

Log on to a better job...

Log on to a better life...

**Log on to LEARN!**



**Online Education at**

**Danville Area Community College**



## Learning That Fits Your Life

Between work, family, and community commitments, today's busy lifestyle doesn't leave much time or money for college classes. Online courses offer students a convenient option for attaining the education they desire. The affordable tuition at Danville Area Community College means the classes fit into the family budget, too.

Online courses follow the same calendar as traditional classes. All that is required is access to a computer that is connected to the Internet. Students interact with their instructor and classmates online. There are few campus visits required. Students read lectures, submit assignments, participate in classroom discussion, take quizzes, and do other course activities online.

## Are You A Good Candidate for Online Learning?

Online education provides limitless opportunities for people who are constrained by time, place, or other factors. It offers the option to choose the day and time that best suits the student's schedule for class attendance, study time, and work habits.

Though the technology is convenient, it isn't the right learning environment for every student. The courses are just as rigorous as traditional courses, but they require an added dose of motivation, organization, and self-discipline.

Danville Area Community College offers online courses to all students, regardless of their computer ability; however, the most successful students have the following skills:

- Basic keyboarding
- Basic web browsing
- Basic word processing
- The ability to communicate effectively in writing
- The ability to save files from the Internet onto the computer, and then to open the files using a different software program
- The discipline to schedule 10-15 hours per class each week for coursework and study

The College recommends prospective online students take an online assessment of skills at [www.ilcco.net/oasis](http://www.ilcco.net/oasis). This tool will help determine a student's readiness for online instruction.



## Which Courses Can Be Taken Online?

Danville Area Community College offers online courses in the areas of Transfer, Career, and Basic Skills. A transfer program will result in an Associate of Science and Arts (ASA) degree, and can be transferred and credited toward a Bachelor's degree at a senior institution. Career programs result in an Associate of Applied Science (AAS) degree or career certificate. Basic Skills courses prepare students for college-level coursework.

The College offers over a hundred courses online, including those that satisfy the certificate and/or degree programs in Accounting; Marketing Mid-Management; Travel and Tourism; and the general transfer Associate of Science and Arts (ASA) degree.

# O N L I N E

## **Basic Skills**

*GED Review*  
*English*  
*Mathematics*  
*Reading Skills*  
*Study & Reading Skills*

## **Career**

*Advanced Air Conditioning*  
*Air Fares – U.S. Domestic*  
*Air Handling*  
*Air Reservations – U.S. Domestic*  
*Applied AutoCAD*  
*Automated Air Fares & Tickets*  
*Automated Air Reservations*  
*Business Mathematics*  
*Certified Bookkeeper Review*  
*Commercial Refrigeration*  
*Concepts in Programming: C*  
*Customer Service*  
*Digital Electronics 1*  
*Digital Electronics 2*  
*Electronic Circuits I*  
*Entrepreneurial Skills*  
*Heating Plants*  
*Hospitality*  
*Human Resource Management*  
*Intermediate Algebra*  
*Internet & Telecommunications*  
*Introduction to Electricity/Electronics*  
*Introduction to Accounting*  
*Introduction to Computer Workstations*  
*Managing Information Technologies*  
*Payroll Accounting*  
*Principles of Finance*  
*Principles of Retail Merchandising*  
*Professional Selling*  
*Promotional Strategy*

*Records Management*  
*RPG/ILE Programming*  
*Service Electronics*  
*Taking Off in Travel*  
*Trade Shows, Events and Meetings*  
*Travel Sales and Trends*  
*Windows*

## **Transfer**

*American Government*  
*Anthropology*  
*Business Computer Systems*  
*Business Law I*  
*Business Law II*  
*College Algebra*  
*Comparative Government*  
*Conceptual Physics*  
*Cost Accounting*  
*Cultural Anthropology*  
*Educational Psychology*  
*Ethics*  
*Financial Accounting*  
*History of U.S. Since 1865*  
*History of U.S. to 1865*  
*History: Special Topics*  
*Industrial Psychology*  
*Intermediate Accounting I*  
*Intermediate Accounting II*  
*International Relations*  
*Introduction to Psychology*  
*Introduction to Astronomy*  
*Introduction to Business*  
*Introduction to Humanities*  
*Introduction to Sociology*  
*Introductory Analysis II (Finite Math)*  
*Macroeconomic Principles*  
*Managerial Accounting*  
*Marriage and the Family*

# C O U R S E S

*Microeconomic Principles*  
*Music Appreciation*  
*Nature of the Teaching Profession*  
*Nutrition*  
*Psychology of Human Development*  
*Public Speaking*  
*Rhetoric and Composition I*  
*Rhetoric and Composition II*  
*State and Local Government*  
*Statistics*  
*Survey of Statistics*  
*Western Civilization I*

*Western Civilization II*  
*World Regional Geography*

## **Transfer & Career**

*Criminal Law*  
*Criminology*  
*Introduction to Criminal Justice*  
*Principles of Management*  
*Principles of Marketing*

## **GETTING STARTED**

***Online students register for classes in the same way as traditional students***

### **Four easy steps to complete registration:**

1. Submit a Completed Application to the Admissions/Registration Office
2. Attend a New Student Orientation
3. Take the Placement Assessment (if necessary)
4. Register for Class

For additional information about any of these steps, call the Admissions/Records office at **217-443-8801**, or visit their web page at [www.dacc.edu/depts/stuserv/ar/](http://www.dacc.edu/depts/stuserv/ar/).

Financial aid guidelines are the same for online and traditional courses. Financial Assistance at DACC is available in the form of scholarships, grants, loans, and part-time employment.

### **Payment options for tuition and fees:**

- Pay in Full with Cash, Check, Visa, or MasterCard
- Receive Student Financial Aid
- Enroll in the FACTS Payment Plan
- Apply for Scholarships
- Apply for an Employer-Sponsored Tuition Reimbursement Plan

For additional information about any of these options, call the Financial Aid office at **217-443-8891** or visit their web page at [www.dacc.edu/depts/stuserv/finaid/](http://www.dacc.edu/depts/stuserv/finaid/)



## Advantages to Online Education at DACC

- **Affordable Tuition and Fees**  
2004-2005: \$59 per credit hour plus \$35 per course fee
- **Accessible Instructors**  
Online students should feel free to personally visit instructors during regular office hours
- **Flexible Programs**  
Programs may be completed entirely online or in combination with on campus courses



[www.dacc.edu](http://www.dacc.edu)

**Please send me more information about  
Danville Area Community College.**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Fax: \_\_\_\_\_

Veteran or Military?  Yes  No