



Danville Area Community College

Academic Advisement and Counseling Office **SCHEDULE**

Effective through December 2, 2011

NOTE: Although our goal is to stick as closely as we can to this schedule, *it is subject to change without notice*. Students are welcome to call ahead to determine if there have been any changes. Our office telephone number is **217-443-8750**. We look forward to assisting you.

PLEASE READ

- WALK-INS:** To see a specific counselor/advisor, **please plan to arrive at least 45 minutes before his/her walk-in hours end**. Please be aware that coming earlier during walk-in hours is best, because during peak registration times, we may fill all of our available openings well before the end of walk-in hours.
- APPOINTMENTS:** ***Must be scheduled in advance*** by calling 217-443-8750 or stopping by the Front Desk in the Counseling Office, LH-104.
- ADMIN. TIME:** During this time, counselors/advisors are not scheduled to see students. This time is dedicated to projects, paper work, email, telephone calls, etc.
- ANY counselor/advisor can be of assistance, but we recommend that you see the person who specializes in your major. Majors advised are listed under each counselor/advisor's name below.**

AMIE MAUL

MAJORS ADVISED: Architecture, Art, Communications, Criminal Justice, Fine Arts, Graphic Design, Journalism, Nursing , Paralegal, Pre-Law, Radiologic Technology, General Studies (ASA/AGS)

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Arrive	7:30 a.m.	7:30 a.m.	7:30 a.m.	7:30 a.m.	7:30 a.m.
Morning	Walk-Ins 7:45-11:45	Walk-Ins 7:45-11:45	Appointments	Walk-Ins 7:45-11:45	Appointment
Lunch	12:15 – 1:15 p.m.	12:15 – 1:15 p.m.	12:15 – 1:15 p.m.	12:15 – 1:15 p.m.	12:15 – 1:15 p.m.
Afternoon	Admin. Time	Appointments	Walk-Ins 1:30 – 4:00 p.m.	Appointments	Walk-Ins 1:30 – 4:00 p.m.
Depart	4:30 p.m.	4:30 p.m.	4:30 p.m.	4:30 p.m.	4:30 p.m.

TIMOTHY MORGAN

MAJORS ADVISED: Nursing, Radiologic Technology, Sonography (advanced certificate), Echocardiography (advanced certificate), Pre-Dental, Pre-Medicine, Pre-Pharmacy, Pre-Occupational Therapy, Pre-Physical Therapy, Pre-Veterinary Medicine, Agriculture, Horticulture, General Studies (ASA/AGS)

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Arrive	7:30 a.m.	7:30	7:30	7:30	7:30
Morning	Walk-Ins 7:45 – 11:00 a.m.	Admin	Walk-Ins 7:45 – 11:00 a.m.	Appointments	Walk-Ins 7:45 – 11:00 a.m.
Lunch	11:30-12:30 p.m.	11:30-12:30 p.m.	12:00-12:30	11:30-12:30 p.m.	11:30-12:30 p.m.
Afternoon	Appointments	Walk-Ins 12:45 – 4:00 p.m.	Appointments	Walk-Ins 12:45 – 4:00 p.m.	Appointments
Depart	4:30 p.m.	4:30 p.m.	4:00 p.m.	4:30 p.m.	4:30 p.m.

STEPHANE POTTS

MAJORS ADVISED: Counseling, Early Childhood, Education (all, including Physical Ed and Special Ed), English, Fire Science, History, Psychology, Political Science, Social Work, Sociology, Business, General Studies (ASA/AGS)

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Arrive	8:00 a.m.	8:00 a.m.	8:00 a.m.	8:00 a.m.	8:00 a.m.
Morning	Walk-Ins 8:15 – 11:30 a.m.	Appointments	Walk-Ins 8:15 – 11:30 a.m.	Appointments	Admin
Lunch	12:00-1:00 p.m.	12:00-1:00 p.m.	12:00-1:00 p.m.	12:00-1:00 p.m.	12:00-1:00 p.m.
Afternoon	Appointments	Walk-Ins 1:15 – 4:30 p.m.	Appointments	Walk-Ins 1:15 – 4:30 p.m.	Walk-Ins 1:15 – 4:30 p.m.
Depart	5:00 p.m.	5:00 p.m.	5:00 p.m.	5:00 p.m.	5:00 p.m.

JEFF PRIMMER

MAJORS ADVISED: Accounting, Automotive, Business, Computer Science, Engineering, Mathematics, HVAC (Heating, Ventilation, Air Conditioning), Industrial Technology, Manufacturing, Marketing, Office Systems, Sciences, Welding, Wind Technology, General Studies (ASA/AGS)

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Arrive	7:30 a.m.	7:30 a.m.	7:30 a.m.	7:30 a.m.	7:30 a.m.
Morning	Appointments	Walk-Ins 7:45 a.m. – 12:00 p.m.	Appointments	Walk-Ins 7:45 a.m. – 12:00 p.m.	Walk-Ins 7:45 a.m. – 12:00 p.m.
Lunch	12:30-1:00 p.m.	12:30-1:00 p.m.	12:30-1:00 p.m.	12:30-1:00 p.m.	12:30-1:00 p.m.
Afternoon	Walk-Ins 1:15 – 3:30	Admin	Walk-Ins 1:15 – 3:30	Admin	Appointments
Depart	4:00 p.m.	4:00 p.m.	4:00 p.m.	4:00 p.m.	4:00 p.m.